



**FORM SCA3**

**IN THE MAGISTRATES' COURT OF LAGOS STATE (SMALL CLAIMS)**

**SUMMONS**

**(TO BE SERVED ON THE DEFENDANT WITHIN 7 DAYS OF FILING)**

**CLAIM NO** .....

**BETWEEN:**

..... **CLAIMANT**

**AND**

..... **DEFENDANT**

The Claimant claims:

Debt (particulars are attached)

.....

Court Fees .....

Costs .....

Total: ₦ .....

To .....

.....

.....

1. You are hereby summoned to appear personally before this Court on the ..... day of ..... 20..... at ..... to admit or deny your liability for the above-mentioned claim.
2. If you admit or deny liability, or have a counterclaim, you are advised to complete and return Form SCA 5 to the Registry of the Small Claims Court within 7 days after the service of this Summons, including the day of service. If require a longer time for payment, you should still complete the form of ADMISSION as in Form SCA 5.
3. (a) Take Notice that if you fail to appear in Court on the hearing date after a Summons has been served on you, judgment may be obtained against you by the Claimant.  
(b) Money payable in terms of a judgment or Order of Court may be paid directly to the Judgment Creditor.  
(c) The Judgment Debtor shall notify the Judgment Creditor fully and correctly within 7 days after he has changed his place of work, employment, or residence.

**Dated at** ..... **this** ..... **day of** ..... **20** .....

**REGISTRAR OF COURT**